

Swatara Watershed Association
Meeting minutes from Wednesday, January 5th, 2022

Call to order: President Canner called the meeting to order virtually via Google Meets at 9:33 a.m

Attendance: Present were President Bethany Canner, Vice President Mike Adams, Secretary Fred Folmer, Past President Jo Ellen Litz, and Board member Jack Stouffer. There were no other persons in attendance.

Approval of minutes: Canner moved to approve the minutes from the previous meeting on Wednesday, December 1st, 2021. Adams seconded and the motion carried.

Financial Matters:

There was no financial report.

A \$50 fee was paid to the PA Dept. of Environmental Protection for public drinking water approval. (There is no exemption for nonprofits).

Current officers must sign documents at the bank. Most will do so at the Jonestown Bank & Trust, Cleona Branch, at 9:00 a.m. on Friday, January 7th, 2022.

A \$70 fee was submitted to the PA Dept. of Corporations and Charitable Organizations Decennial Report. The SWA address needed to be updated which required a Board vote to approve. Folmer so moved, Adams seconded and the motion carried. The form will be submitted to the state along with the \$5 fee. Also, nonprofits are required to submit an annual report whenever officers change. Canner will submit the required report.

\$5000 Facebook Network for Good Grant: Litz volunteered to follow up.

A yearly membership of \$20 was received from Stephanie Dobroski.

Old Business:

Swatara Watershed Park: Canner will contact the four bowhunters who have tree stands in the park to remind them that the stands must be removed within one week after the late archery season ends on January 17th, 2022.

Campsite rental fee: There was a discussion regarding the fee charged for campsite rentals in the park. It currently stands at \$450 for the camping season with a cleanup surcharge of \$50 if applicable. Adams suggested checking with other local campgrounds for fee comparison. Litz reported there is a graduated fee structure for nightly, weekly and monthly camping.

Culverts: Canner will get estimates for upgrading the culvert at the park entrance and also the one draining the small creek at the entrance to campsite #1.

Border Cabin: Litz mentioned the possible need to reseal the flashing around the chimney and to continue looking for grants to help pay for repairs. Litz and Canner will try to schedule a meeting with the Swatara State Park Supervisor to introduce the new SWA president.

Swatara Water Trail: Canner and Adams will try to meet with Mr. Emrich to discuss upgrading the launch site which is on his property.

Lebanon Valley Rail Trail: Litz reported having met with Jay Green regarding maps for the rail trail. She advised that it might take as long as two years to acquire them.

New Business:

2022 Swatara Sojourn: There was a lengthy discussion regarding whether or not to host the Sojourn for 2022, and if so, as to what format it might have. Considerations mentioned were:

- Canner will not be available on the first full weekend of May which has traditionally been the date of the Sojourn; she has a prior commitment on May 7th and 8th but is available on May 1st, and
- POWR Grant only funds an overnight, multiday sojourn, and
- must register with PA Fish and Boat Commission for approval, and
- must notify 911 for emergency responder coverage, and
- would not be able to provide shuttle service for participants because transporting people shoulder-to-shoulder in a 15 passenger van would not be in keeping with covid social distancing protocols, and
- due to covid, special precautions would be necessary for the providing and handling of food, and
- taking into account the time line needed to implement some of the above:

Folmer moved, and Stouffer seconded, to sponsor a one day Sojourn on Sunday, May 1st, 2022 except if there would be a spike in covid virus infections similar to what is being experienced at the current time. The motion carried.

Meeting Day/Time: Canner inquired of the attendees re a possible change in the day and time of SWA meetings. It was suggested that there might be a more convenient time to hold the meeting to make it possible for other current members, and/or potential new members, to attend. She will contact some qualified persons who have expressed an interest in joining the SWA but cannot attend meetings on Wednesday mornings at 9:30 a.m. No change was decided upon at the meeting.

Website Transfer & Google Account: The SWA website will be transferred to Canner which will require a new hosting service. Her home address will be the physical location of the SWA. A Google account for nonprofits has been established.

Records Transfer: Litz will be transferring all documents, books, maps etc to Canner.

Environmental Oversight: There was a brief discussion of the SWA 's role with regard to environmentally impactful technologies such as wind turbines, solar farms and gas pipelines. The general consensus was that the SWA should monitor such things when possible, serving as "watchdogs" and report concerns to the proper authorities and bodies tasked to respond to such considerations.

Adjournment: At 10:59 a.m. Folmer made a motion to adjourn. Stouffer seconded and the motion carried. The day, time and location of the February meeting will be announced.

Minutes submitted by Fred Folmer,
SWA Secretary

Swatara Watershed Association, Inc.
Meeting Minutes. March 2, 2022

Call to Order: President Canner called the meeting to order at 9:30 a.m. via Google Meet.

Attendance: Board members present were Bethany Canner, Mike Adams, Fred Folmer and Jack Stouffer. There were no other persons present.

Approval of Minutes: There were no minutes to approve. (Secretary Folmer had been unable to connect to the previous online virtual meeting.)

Financial Report: Having just received it, Canner will email the report to Board members. It will be subject to audit.

Old Business: The agenda included the following reports and updates:

Swatara Watershed Park: 1. The email vote resulted in favor of increasing the seasonal camping fee \$25 from \$450 to \$475. 2. Canner has discussed the culvert repair/replacement with two companies but no bids have yet been received.

Bordner Cabin: An application for a Lebanon County Hotel Tax grant for foundation repairs was submitted to the Lebanon County Commissioners. The grant sought is for \$39,750 with a total project cost of \$53,000 and a 25% match is required. Commissioners received the grant but were waiting until the newly appointed commissioner was seated to take action.

Department of Conservation & Natural Resources: Canner, Adams and Jo Ellen Litz met with Lori Yeich to discuss possible grants for the improvement of the Emrich launch on the Swatara Water Trail. Although the meeting was cordial and cooperative, it is not currently the time to apply for a grant. Also, the SWA would need to receive a commitment for a minimum use of 25 years for the property and that has not been forthcoming.

Swatara Sojourn Planning: The sojourn is planned for Sunday, May 1st, 2022 to launch at Swatara Watershed Park and end at Boathouse Road. A POWR mini-grant application has been submitted for a maximum of \$500. We received a

\$200 donation from Sheetz and an in-kind product donation from the Hershey Company. A participant registration form has been posted on the SWA website - swatarawatershed.org. Participants are able to pay online or by check. A link to the website has been posted on Facebook. For hauling the trash picked up out of the creek, Canner offered her personal 14 foot utility trailer. Folmer offered to haul the trailer with his personal vehicle. Adams will contact Derry Township re the possibility of providing a dumpster at the Boathouse Road launch. Barring that, we would need to contact a licensed refuse hauler. Canner and Adams each offered to provide a large passenger van to shuttle participants from their parked vehicles at Boathouse Road back to the SWA Park on the day of the event. Adams will give the safety talk prior to launching and procure experienced paddlers for the lead and sweep watercraft. Canner suggested the program of "50 Years of the Clean Water Act" and a brief seminar of riparian buffers at the lunch break. There will be first aid/medical kits with the experienced paddlers. The registration monies will be used for the midday lunch. The lunch details will be determined at the next meeting.

New Business:

Reimbursement: Canner submitted receipts requested reimbursement for canoe registrations (8 @ \$24 = \$192) and 3 years website Basic Wordpress web hosting (\$251.82). Folmer so moved, Adams seconded and it was approved. Since there was not a quorum, by consensus it was felt there should be an online follow-up vote.

Swatara Watershed Park: United Way Day of Caring - April 23, 2022; 9 a.m. to 12 noon - park trash and landscape clean-up. Folmer volunteered to supervise and Stouffer volunteered to assist.

Bordner Cabin: United Way Day of Caring - April 23, 2022; 9 a.m. to 12 noon - cabin trash and surrounding grounds clean-up. Canner will try to find a volunteer to supervise.

Swatara Water Trail: Canner met with DCNR's Courtney Troutman, Memorial Lake/Swatara State Park Supervisor, to discuss a Water Trail sign for the Lickdale launch. She was informed that launch is part of a land deal which

has not yet been finalized. DCNR is not allowing additional signage to be installed until the deal is formally completed.

Resignation: Jo Ellen Litz officially resigned from the Board of Directors on February 8, 2022.

Visit Lebanon Valley: VLV has offered the SWA \$1000 in advertising funds for Cooperative Marketing with VLV. The funds may be used for print or online advertising, signage etc. All advertising must be co-branded with VLV's logo.

Tree Planting: A tree planting is scheduled at 1851 Blacks Bridge Road, Annville for April 9, 2022.

Canoe/Trailer Rental: Boy Scout Troop #23 has requested to rent a full trailer of canoes for March 25, 2022. Considering the temperature of the water and the potential for high/swift water flow that time of year, there was a discussion as to whether it would be responsible for the SWA to grant the request. No definite decision was made and Canner &/or Adams will have a further discussion with the scout leaders.

Misc.: Folmer reported he had received a mileage reimbursement check for \$27.56 from RSVP and is donating it to the SWA. He also reported he has not heard anything from the Upper Little Swatara WIP for several months.

Adjournment: At 11:10 a.m., Folmer made a motion to adjourn. Stouffer seconded and the motion carried.

Minutes submitted by Fred Folmer, SWA Secretary

Swatara Watershed Association Inc.
Meeting Minutes. April 6, 2022

Call to order: President Canner called the meeting to order at 9:30 a.m. under the pavilion at Swatara Watershed Park

Attendance: Board members present were Jack Stouffer, Bethany Canner, Mike Adams and Fred Folmer. Member Jo Ellen Litz was also in attendance. There were no other persons present.

Approval of minutes: Adams made a motion to accept the minutes from March 2, 2022 as submitted. Stouffer seconded and the motion carried.

Financials: No treasurer's report had been received. Canner reported that Bender's Bookkeeping submitted a bid of \$400.00 to do the 2021 taxes and related financial statements which was the same cost as the previous year. Folmer moved to engage that firm's services. Stouffer seconded and the motion carried.

Old Business:

United Way Day of Caring: Folmer will supervise the United Way volunteers at SWA Park on Saturday, April 23rd from 9:00 a.m. to noon to pick up trash and do general landscape cleanup. There will also be recruitment for the seasonal grass cutting crew. Litz volunteered to supervise the United Way volunteers for similar cleanup at the Bordner Cabin in Swatara State Park.

Lebanon Hotel Tax Grant: Canner reported that the grant had been approved for the amount of \$39,750 to make repairs under the porch at the Bordner Cabin. Along with funds of \$13,250.00 from SWA the sum of \$53,000 will be available. Woodland Contractors has been approached to do the repairs. Their estimate has not yet been revised.

Bordner Cabin/DCNR: Canner will be meeting with Courtney Troutman, Supervisor of Swatara State Park and Memorial Lake Park, on Thursday, April 7, 2022 to discuss the cabin. It was suggested that some minor roof maintenance might be necessary. The SWA will provide the service of a porta-pottie from May 1st thru October 31st at the cabin.

Swatara Water Trail: The Swatara Sojourn is planned for Sunday, May 1st beginning at SWA Park and ending at Boathouse Road Park near Hershey, Pa. A POWR minigrant request, for a maximum of \$500, has been submitted but no announcement of its granting has yet been made. Canner reported that the Fish & Boat permit was granted. In addition to the logistics previously determined, other plans for the sojourn were set:

We will meet at SWA park at 8:00 a.m. on May 1st; breakfast will be provided for participants using the donations received from Sheetz and The Hershey Corporation;

Folmer will tow Canner's utility trailer to haul the trash collected from the creek; He will also supply a long rope to tether the water craft at the lunch break; (the lunch break location to be determined);

Litz volunteered to haul the food for lunch; it was suggested to try to get a variety of hoagies from Bruno's of Lebanon as on a previous sojourn;

Adams reported that Bob Piccolo, Boat House Road Park Supervisor, will see to the disposal of the trash collected from the creek;

The Greater Lebanon Refuse Authority will provide a trailer to dispose of any vehicle tires recovered from the creek;

Visit Lebanon Valley (VLV) offered SWA \$1,000 in advertising funds for cooperating marketing with VLV. VLV has an ongoing ad campaign to promote the sojourn. Furthermore, a co-branded utensil novelty is being provided by VLV.

Letters of support for the sojourn were received from Lebanon City and Annville Township.

Canoe Rental: After a discussion with Boy Scout Troop 23, the troop decided not to rent canoes because of the time of year and the possibility of dangerous water conditions.

New Business:

SWA Park Tree Planting: President Canner requested a live stake planting of dogwood trees in a northern section of SWA Park on Saturday, April 9, 2022. This would be done in conjunction with an organization called "Greening Susquehanna Valley." Stuffer moved her request, Adams seconded and the motion carried.

Swatara Water Trail: A letter of support for "Greenways and Trails Plan" was received from South Hanover Township.

Errata:

Charles Cravatta resigned from the Board of Directors on March 17, 2022.

SWA sent a letter of support to PA Sea Grant. Sea Grant provides education and implementation for the conversion of small lawns to natural vegetation/native plant species.

SWA recieved \$1,000 from the Nelson and Beverly Kornstein Foundation, Inc.; those monies will be deposited into the general fund;

SWA Park; Canner and Adams reported there are some dead/dying trees which need to be removed; some large ones might need to be brought down by a professional;

Folmer reported he had not heard anything from the Upper Little Swatara WIP;

There was a discussion concerning the Lebanon County Conservation District's proposal of a per acre fee on farmland developed for commercial or other non-farming purposes. The consensus was that we needed to know more about the proposal. Canner will write up a response to be decided upon by an internet vote.

Adjournment: At 11:05 a.m. Folmer made a motion to adjourn. Stouffer seconded and the motion carried.

Minutes submitted by Fred Folmer, SWA Secretary.

Swatara Watershed Association Board Meeting
Minutes from May 4, 2022

Call to Order/Attendance: President Canner called the meeting to order at 9:30 a.m. Board members present were Bethany Canner, Jack Stouffer and Fred Folmer. Association member Jo Ellen Litz was also in attendance. There were no other persons present.

Previous Meeting Minutes: Corrected minutes from the meeting held on April 6, 2022 had previously been emailed. Lacking a quorum of board members, there was no vote for approval.

Finance: The treasurer's report for April, 2022 was not yet available. Upon receipt it will be emailed, reviewed and subject to audit.

Old Business:

Swatara Watershed Park: On April 9th, 300 trees were planted in the park. On April 23rd there were 8 volunteers from United Way Day of Caring. Lots of trash, tree branches and scrap metal were gathered for disposal. The metal collected was later taken to the scrap yard by Folmer and sold for \$62.00. At the park entrance, the upper end of the culvert drainpipe was dug out by Mike Adams. The pipe is intact and not crushed. Its condition and functioning will be kept under observation to determine if replacement is necessary.

Bordner Cabin: Also on April 23rd, there were some dozen United Way Day of Caring volunteers at the cabin and supervised by Litz. There was a litter pickup around the cabin, a cleaning out of the fireplace and the inside of the cabin was swept. A section of balcony railing was replaced and a repair made to the stairs railing. There was no update from the meeting President Canner and Vice President Adams had with Swatara State Park Supervisor Courtney Troutman concerning repair of the cabin foundation and any possible repairs needed on the roof. It was noted that Supervisor Troutman had provided for three seasonal port-a-potties at various locations in the park to supplement the one which the Swatara Watershed Association (SWA) provides at the cabin.

Swatara Water Trail: Canner reported that all expenses for the Swatara Sojourn held on May 1st were more than covered by grants, donations and participant fees. There were 36 participants in 31 canoes/kayaks. A significant amount of trash and some 18 vehicle tires were removed from the creek between SWA Park and Boat House landing. Although there was no grant from POWR this year, there were numerous other donations. (See the attached addendum.) In addition to what is listed, the following other donations were gratefully received: Visit Lebanon Valley (VLV) and the SWA provided, on a 50/50 basis, a branded case containing a reusable set of eating utensils for each participant. Chocolate bars were provided by the Hershey Corporation. Besides her food donation, Jo Ellen Litz also transported the food to the lunch site. A \$104 check was received from the Derry Township Recycling Committee. The Master Watershed Stewards provided reusable, steel drinking straws with cleaning brush and carry pouch.

New Business:

SWA Park: The summer camping season began on May 1st and as of May 4th there were 16 camping sites rented. Four of those campers have volunteered to mow grass. Lisa Hetzel, a Master Watershed Steward, has volunteered to be a part time park ranger, mostly on the weekends. Canner coordinated a live stake tree planting following the meeting. Folmer used a barnyard magnet to remove nails and screws from the wood pile burning area.

Bordner Cabin: An ADA complaint was recently received from Beth McKelvie, who is wheel chair bound, to make the cabin handicapped accessible. It was noted that the cabin predates the ADA and that the terrain surrounding the cabin makes it impossible to be compliant to required specifications. Any modifications would also run counter to having the cabin placed on the historical sites registry.

Swatara Water Trail: Canner recently attended a meeting of the Susquehanna Basin Water Trail Manager Meeting to brainstorm/discuss ideas with other water trails managers. One suggestion was having "pop up paddles" - a kind of kayaking "flash mob" utilizing social media.

Errata:

Donations					
Sheetz	\$200	plus subs and cookies			
Jonestown Borough	\$100				
Cherry St Apts	\$50				
Visit Leb Valley	\$1,000	(not just for sojourn, need to get breakdown)			
Participant Fees	\$935				
Total	\$2,285				
Grants -(Must be submitted for reimbursement)			Breakdown of American Water Grant		
American Water via Lehigh WA	\$810		Toilets	260	
			Transportaion	300	
			Signage	100	
			Rental Fees	150	
In kind donations					
GLRA		Tire and trash disposal			
Cocoa Kayak		Guides, transportation			
Bethany Canner		Transportaion, Trailer			
Jo Ellen Litz		Chips, Fruit			
Fred Folmer		Tow vehicle for trailer			
Expenses					
Sams Club (breakfast)	\$121.68				
Weis (Drinks)	\$39.32				
Blose's Signs (banner)	\$85.00				
Utensil Sets	\$305.58				
Total	\$551.58				

Due to the recent double drowning tragedy at the City of Lebanon Authority low head dam intake near Jonestown, it was suggested that there be bilingual signage at the property. The feeling was that if pursued, this suggestion be followed up on an informal basis only.

A possible fall fund raiser was discussed. The consensus favored having the Food & Brew as was done prior to the outbreak of covid.

On May 5th, President Canner will be meeting with the PA American Water Company re future partnership/support. On July 15th she will be making a presentation at

the South Hanover Township Senior luncheon.

Adjournment: The meeting was adjourned at 10:52 a.m.

Minutes submitted by Fred Folmer, SWA Secretary

Swatara Watershed Association Board Meeting
Swatara Watershed Park
Minutes from Wednesday, June 1, 2022

Call to Order/Attendance: President Canner called the meeting to order at 9:30 a.m. Board members present were Bethany Canner, Mike Adams, Jack Stouffer and Fred Folmer. There were no other persons in attendance.

Approval of minutes: Stouffer made a motion to approve the minutes from May 4, 2022 as submitted. Adams seconded and the motion carried.

Financial:

Adams moved to approve the Treasurer's report as submitted. (See attached). Stouffer seconded and the motion carried.

2021 Taxes: Completed but needs to be submitted to board.

Canner submitted the following expenses for reimbursement:

- Weis - Sojourn breakfast - \$39.42
- Sam's Club - Sojourn breakfast - \$123.50
- Lowe's - canoe bow line - \$9.98
- Sheetz - mower gasoline - \$39.33
- Blose printing - Sojourn banner - \$85.00 (half repaid by grant)
- Pure Test - opening water testing - \$80.00
- Pure Test - May water testing - \$34.00
- EA Promos - utensil sets - \$305.58 (half repaid by grant)

Total: \$716.71

Folmer moved to reimburse Canner as requested. Stouffer seconded and the motion carried.

Old Business:

Swatara Watershed Park:

Since the last meeting, the live stake nursery has been completed. Twenty four Red Osier Dogwoods and nine Black Willows were planted. Signage was requested through Master Watershed Stewards.

Bordner Cabin:

Still waiting to hear from Swatara State Park Supervisor Courtney Troutman for approval to do repair to porch foundation.

Swatara Water Trail:

Canner reported that bilingual (i.e. Spanish) warning signs have been installed at the Lebanon Water Authority low head dam at Jonestown. She also informed the Board that she met with the PA American Water Company officials on May 5, 2022 and that sponsorship and grant monies are available for SWA programs and activities.

On May 16, 2022 Canner met with Zinn Insurance, our carrier, to discuss and comprehensively review the entire package of coverage for the SWA. That review is ongoing.

New Business:

Swatara Watershed Park:

Canner reported that the current camping season is going well and there have been no major problems so far. As of the meeting date, seventeen sites are occupied.

Bordner Cabin: There was no new report.

Swatara Water Trail:

Folmer volunteered to "adopt" the launch sites from Pine Grove to Jonestown. This will involve activities such as cutting brush/weeds, picking up litter, keeping map boxes filled etc. On June 17, 2022 he will meet a group from United Zion Church to assist them with a float using ten SWA rented canoes.

There was a discussion of making a 3-D camera mapping of the entire water trail, including the launch areas. Essentially it would involve using a 3D camera to make a complete recording of the trail and posting it on a website thereby giving many details to a person or group planning to float the trail. It could be posted on a commercial website, such as "earthviews.com" or even the SWA website. The cost would be about \$2,500 but covered by a possible grant. No definitive action was taken.

Canner and Adams will try to set up a meeting with the Emrich family to discuss possible improvements and upgrading of the launch site on their property.

Swatara Watershed Assoc Inc

May 2022 - Treasurer Report

Balance of SWA General Checking as of April 30th , 2022 40,748.00

General Account	
Expense	
05/04/2022 Met Ed	21.95
Total Expense	21.95
Deposits	
05/02/2022 Paypal	1,872.94
05/16/2022 Paypal	1,021.75
05/16/2022 Deposit	100.00
05/16/2022 Deposit	1,625.00
05/31/2022 Amazon	5.59
Total deposit	4,625.28
Balance of General Checking as of May 31st , 2022	45,351.33
Swatara Watershed Bordner Cabin Account as of April 30th , 2022 5,673.02	
Expense	
No Activity	
Deposit	
No Activity	
Swatara Watershed Bordner Cabin Account as of May 31st, 2022	5,673.02
SWA Checking Account	
General Account as of May 31st, 2022	45,351.33
SWA Bordner Cabin Account as of May 31st, 2022	5,673.02
Total of SWA Checking Account	51,024.35
Prime MM-0001	
05/15/2022 Int. JBT .16	10,304.74
All Accounts	61,329.09

Gavin S Bender

Errata:

Fund Raising: On a motion by Adams, and seconded by Folmer, it was voted to not have the Food & Brew in 2022 but to reconsider it for 2023. Other suggestions for fund raising were discussed. The topic of fund raising will be pursued at the next scheduled meeting.

The resignation of Denny Miller from the Board of Directors was received on or about May 5, 2022. Secretary Folmer will officially contact him to thank him for his service.

Folmer reported that he has not received any information from the Upper

Little Swatara Watershed Implementation Plan since the Fall of 2021.

Adjournment/Next Meeting:

The meeting was adjourned at 10:45 a.m. The next meeting will be on Wednesday, July 6th, 2022 at 9:30 a.m. at the Fish & Boat Commission Launch at Water Works just off Ono Road.

Minutes submitted by Fred Folmer, SWA Secretary

Swatara Watershed Board Meeting
July 6, 2022 Minutes

Call to Order/Attendance: President Canner called the meeting to order at 9:32 a.m. at the Water Works launch access. Board members present were Bethany Canner, Jack Stauffer and Fred Folmer. Association member Jo Ellen Litz was also in attendance. There were no other persons present.

Previous Meeting Minutes: The minutes from the meeting on June 1, 2022 had previously been emailed to board members and others. They were approved by mutual consent.

Finance: There was no treasurer's report.

Business items:

Swatara Watershed Park:

Canner reported that 28 campsites are rented and there have been no major problems so far this summer.

Some new cam buckle tie-down straps for the canoe hauling trailer have been ordered.

Canner requested assistance to perform maintenance such as weeding and removing dead trees from the riparian buffer along the creek.

On Thursday, August 4, 2022 the pavilion will be used by Keystone Ten Million Trees partner, from whom the SWA got free trees, tree tubes and stakes for the riparian buffer. The rental fee has been waived.

Bordner Cabin:

The grant for repairs to the foundation was approved by DCNR. Some \$52,000 will be available with 25% matching funds from the SWA. Canner will be meeting with Woodland Contractors on July 14, 2022 to determine the extent of the repairs possible based on current market prices for concrete and other materials.

Swatara Water Trail:

3D Camera Mapping of the SWT: There was no new report.

Insurance Coverage Review: Concurrent with the day's SWA meeting, the insurance agent was reviewing the liability coverage for on-water SWA events. After hearing from our carrier, it was suggested that an evaluation of insurance coverage might be necessary.

Folmer reported that on Thursday, June 30, 2022 he went to the first five launch accesses (Pine Grove, Swope's Valley Road, Sand Siding Road, Lickdale and Jonestown) to trim weeds, pick up litter and refill the map boxes.

Adjournment: The meeting was adjourned at 10:25 a.m.

Minutes submitted by Fred Folmer, SWA Secretary.

Swatara Watershed Association Board of Directors Meeting
August 23, 2022 Meeting MINutes

Call to Order/Attendance: President Canner called the meeting to order at 9:30 a.m. at the Swatara Watershed Park. Board members present were Bethany Canner, Jack Stouffer and Fred Folmer. Lifetime member and ex officio Jo Ellen Litz was also in attendance. There were no other persons present.

Approval of Minutes: The minutes from the previous meeting on July 6, 2022 were approved by mutual consent. It was noted that for many years the July meeting has been traditionally held at the Water Works Launch Site and a litter pickup precedes the meeting but is not included on the business items agenda.

Finance: The Treasurer's report was received. A total balance of \$62,901.04 was listed for all accounts. It will be filed subject to audit.

Business:

Swatara Watershed Park:

The pavilion rental to Keystone 10 MillionTrees Partner was postponed. It will likely be rescheduled for some time in October, 2022.

Canner has ordered 100 trees to be planted in the park in October, 2022.

Canner reported that a camper accidentally backed over a water supply hydrant in the vicinity of campsite 13. He capped the hydrant but it is no longer functional.

It was agreed that a new sign at the park entrance is needed. Canner will contact the East Hanover Township office regarding sign size and other zoning stipulations. She will then propose a cost for the sign for future consideration by the board.

It was noted that woodpeckers have made several large holes on the sides of the park's office. There was a discussion of how to repair them.

Bordner Cabin:

On July 28, 2022 Canner met with Woodland Contractors at the cabin. She was informed that due to inflation, there will likely be a 15% increase to

the original estimate to make the needed foundation repairs. That will translate to an approximately \$8,000 higher cost to the SWA. It was suggested that we might be able to get additional funding from some kind of preservation organization such as Audubon Society, Keystone Conservation Trust or the Appalachian Trail Coalition. That suggestion will be investigated. The Swatara State Park Manager, DCNR's Courtney Troutman, prefers that repairs not commence until after the upcoming Labor Day.

Swatara Water Trail:

3D Camara Mapping of the SWT: There was no new report.

Insurance Coverage Review: Canner reported that SWA has general liability coverage but no coverage for on-water activities and that the discussion with the insurance agent is on-going. This is the same state of affairs as reported at the July meeting. It was suggested that it might be time to engage a new insurance agent.

Miscellaneous Business Items:

SWA Tables: On July 26th, Canner and Stouffer set up an SWA table at the Lebanon Area Fair. On August 2nd, Canner, Stouffer and Folmer set up a table at the National Night Out event held at South Hanover Township. The latter was a combined hosting by East, West and South Hanover Townships in Dauphin County. At both events, Swatara Water Trail maps were distributed and the SWA was promoted to the general public. At the NNO, there was a discussion with the East Hanover Township, Dauphin County, Recreation Director re possible education events at the Swatara Watershed Park.

On August 11th, Canner will be networking with the Manada Conservancy. On August 15th she will be interviewed by Dauphin County regarding its upcoming Return On Environment.

Litz transferred a multi media projector to Canner. The projector had originally been acquired by the SWA with a grant.

Litz informed the board that there is money available for farmland preservation around Fort Indiantown Gap Military Reservation and elsewhere in Lebanon County. Again, this might be coordinated by organizations such as Audubon Society, Keystone Preservation Trust and the Lebanon Valley Conservancy. The military is interested in this to preserve dark skies for its helicopter training base; there would be less light pollution if farmland is

preserved as opposed to building warehouses, other commercial uses and housing developments.

There was a general discussion as to how to attract new board members and to promote increased involvement by the general membership.

Folmer moved that \$200 be provided for an SWA banner tablecloth for future table events. Stouffer seconded. Since there was not a quorum of board members at the meeting, the motion will be put online for a vote. Canner will explore the cost of such a banner.

Adjournment:

The meeting was adjourned at 10:42 a.m. The next meeting was scheduled for Wednesday, August 7, 2022 at the SWA Park unless otherwise informed.

Minutes submitted by Fred Folmer, SWA Secretary.

Swatara Watershed Board Meeting Agenda
September 7, 2022 Swatara Watershed Park

Call to Order/Attendance: President Canner called the meeting to order at 9:30 a.m. Board members present were President Bethany Canner, Vice-president Mike Adams and Secretary Fred Folmer. There were no other persons in attendance.

Approval of Minutes: Adams made a motion to approve the minutes from August 3, 2022 as submitted. Canner seconded and the motion carried.

Finance: The Treasurer's report for August, 2022 was reviewed and accepted subject to audit. A grand total of \$63,753.31 is held in all accounts.

Other financial matters:

Canner reported that a primary email account was created so the Treasurer can access all PayPal information. That email address is treasurer@swatarawatershed.org.

Canner requested the SWA have a credit card so that large expenditures can be made in a timely manner and not need to be reimbursed to someone a month or more later. Folmer moved that Canner research credit cards which have a cash back rewards feature suitable for non-profits and report back at the next scheduled meeting. Adams seconded and the motion carried.

Swatara Watershed Park:

Old Business: Canner informed the Board that there are some zoning issues with putting up a new, larger sign for the SWA Park along Black's Bridge Road. It would need to be 15 feet back from the road and SWA actually has no road frontage. Since the existing sign is "grandfathered" in, the consensus feeling was to replace the current sign with the same size but optically more visible new sign.

Folmer volunteered to repair the woodpecker holes on the outside of the office walls by the end of September. Adams volunteered to clean out the gutters on the pavilion and the office.

New Business: Canner reported that some bowhunters have already requested permission to hunt on SWA park property beginning in November. She added that she has revised the agreement they must sign and that it is more stringent than the previous one.

Canner shared that she had recently walked the SWA Park property boundary lines with the adjacent property owners the Ungers and the Johnsons. While some of the original surveyor's pins were found, others were not found due to the dense undergrowth. The Ungers own a long, narrow strip of property, about 5.5 acres, between Black's Bridge Road and SWA park. It contains remnants of the Union Canal including locks. They have expressed a desire to sell it to the SWA. There was a brief discussion about what might be necessary to take possession of it by using some kind of grant from DCNR or Greenways. Canner was tasked with obtaining more information about available grants and what would be required and the topic was shelved until the next meeting.

Canner reported there had been an unknown camper entering the SWA Park and squatting on our neighbor's property next to the furthest upstream end of our campsites. That person or persons is/are now gone but left behind a lot of litter. Also, on site 14 the camper(s) is/are now gone but left tents, other personal items and litter behind.

Bordner Cabin:

Canner informed the Board that after several attempts, she has not been able to make contact with PA DEP. The contractor cannot begin making the needed repairs to the cabin foundation until we hear from DEP.

Swatara Water Trail:

3D camera mapping of SWT: There was no new report.

Insurance coverage review: Still ongoing, albeit slowly; working on coverage beyond basic liability.

Misc. Business:

There will be three tree plantings in October. One will be in SWA Park on October 8 to replace some 25% of the previously planted trees which either died or were washed away by flooding. The other two will be in or near the Swatara Creek watershed.

Adjournment: The meeting was adjourned at 10:45 a.m. The next meeting will be at SWA Park on Wednesday, October 5, 2022 at 9:30 a.m. By consensus, the November 2nd meeting will be at 7:00 p.m. (NOTE TIME CHANGE !) on Wednesday evening via Zoom.

Minutes submitted by Fred Folmer, SWA Secretary.

Swatara Watershed Association Board Meeting Minutes

October 5, 2022 9:30 AM Swatara Watershed Park

Call to order/Attendance: President Canner called the meeting to order at 9:30 am. Present at the meeting was President Bethany Canner, Vice-president Mike Adams, member Jo Ellen Litz and guest Michael Ohlin.

Approval of Minutes: Adams made a motion to approve the minutes from September, Canner seconded, a vote was not taken at the meeting

Finance: The Treasurer's report for September 2022 was reviewed and accepted. There is a grand total of \$63,307.87 held in all accounts.

Canner reported that she researched various credit cards suitable for nonprofit organizations, however, most require that a board member back the card with a personal guarantee. Cards that do not require the personal guarantee require a large annual revenue that SWA does not qualify for. Canner will contact JBT bank to see what cards they offer for account holders.

PA American Water sent SWA a letter stating that they are donating \$1000 to the organization. The actual check has not been received yet. Canner has a meeting scheduled with David Misner from PA American Water in November to discuss further sponsorship.

Swatara Watershed Park:

Old Business: Fred Folmer repaired the woodpecker holes in the office. Either repainting or installing siding on the office will be added to the schedule for the Day of Caring in the spring. Canner cleaned out the gutters of the pavilion.

Canner listed additional park maintenance items including:

- Post season walk through of campground: Canner and Adams will perform a walk through of the campground after October 31st to ensure everything has been removed.
- Resetting and securing the dock: Canner and Adams will resecure the dock using cables and chains once the vegetation around the anchor point dies back.
- Culvert to site 1 replacement: Canner will contact additional contractors to get bids for replacing the culvert that continually washes out during flood events. Members are asking around to look for excess pipe from construction sites that may be used for the project.
- Invasive Removal: Canner mowed several areas with a brush mower to control mile-a-minute and other invasives. Additional work will be needed to control Bittersweet vines throughout the property.
- Removal of dead trees: Canner will contact Goods tree care or others to evaluate the removal of trees that are too difficult for volunteers to remove safely.
- Expand trails into the western wooded area: Adams and Canner will work to establish a walking trail throughout the mostly unused western half of the property. This work will involve cutting downed trees, removing brush and painting trail markers through the woods.

Canner indicated that the potential purchase of the Unger property is currently on hold. She met with the owners on several occasions and discussed the purchase process and how the grants work. They are deciding on whether they want to continue with the potential sale.

On October 8th from 9-12 there will be a replanting of the buffer at the park to replace approximately 100 trees that did not survive from the original planting. Ashley Adams has coordinated volunteers for the project from Capital Area Intermediate Unit and Boy Scouts. Trees are provided through Keystone 10 Million Trees.

Bordner Cabin

Old Business: Canner and Litz attended a meeting on October 4th with DEP, DCNR, the engineer and the contractor regarding the DEP permit for the repairs to the foundation of the cabin. It was agreed that the original GP11 permit from 2014 should cover the repairs to the foundation but would not cover any work to the stream bed to restore it to the level it was at before the storm. At this time, the original permit documentation containing the E and S plan and stream diversion plan can not be located. DCNR is the permit holder, so they are looking through their records for the document. If it can not be located or if it needs to be changed, then an amended E and S plan will need to be submitted to DEP for approval. The engineer, Josh Eisenhauer, is consulting with a civil engineer to work out the requirements for the project.

Swatara Water Trail:

Canner is contacting Earthviews.com, to get additional information about the 3D camera mapping of the water trail. There are mini grant possibilities available that may help to fund the project. She will forward all information to the board for a possible vote as soon as possible due to grant deadlines.

Canner will contact Daryl Emrich and Pine Grove Fish and Game Club about access improvement projects. There are PA Fish and Boat, DCNR and other grants available for access development and improvements.

Adjournment: The meeting was adjourned at 10:30

The next meeting will be on November 2nd, 2022 at 7 pm via Google Meet. A link will be sent along with the agenda for the meeting.

Swatara Watershed Association
Meeting Minutes November 2, 2022

Call to Order/Attendance: The meeting was called to order at 7:00 p.m. via Zoom by President Canner. Board members present were Bethany Canner, Mike Adams, Jack Stouffer and Fred Folmer. Also in attendance were Past President Jo Ellen Litz and guest Michael Ohlin. There were no other persons present.

Approval of Minutes: With a motion by Adams and a second by Stouffer, the minutes from October 5, 2022 were approved as submitted.

Financial: With a motion by Folmer and a second by Stouffer, the Treasurer's report was approved as submitted and subject to audit. A total of \$62,887.79 was reported for all accounts. Canner reported that the SWA's renewal as a PA charitable organization was done online.

Swatara Watershed Park:

Maintenance needs for the office were discussed. It was noted that repairs need to be made on the door. New siding was also mentioned.

There was a riparian buffer replant of some 100 trees done on October 8th. It was organized by Ashley Adams and assisted by the Capital Area Intermediate Unit. The Board thanks them for their service.

On October 25th, Keystone 10 Million Trees Partners held a meeting at the SWA Park pavilion. They also planted some 20 new trees in the park's live stake planting area.

The 2022 camping season ended on Monday, October 31st. Canner and Adams reported that there was a significant reduction in cast-off items and junk left behind this year as compared to last year. Canner will email this year's campers to thank them for their cooperation and adherence to the camping regulations.

Canner informed the Board that it is unknown at this time if the SWA will be required to test for PFAS or "forever chemicals" in the park's water supply. If required, it will increase our testing costs significantly.

Several winter projects were considered: a) removal of several large, hazardous trees, perhaps professionally; b) temporarily blazing some trees in the area downstream from site #1 to ultimately create a new hiking path; c) looking for another contractor to resolve the culvert issue at the road leading into site #1 and/or obtaining suitable culvert replacement pipe.

Bordner Cabin:

Foundation repair: There was no new report. There has still been no new directive or any other response forthcoming from the Department of Conservation & Natural Resources.

Cabin lease: The lease appointing the SWA to be the steward of the cabin runs until December 31st, 2025. There was a discussion as to continuing to be the cabin's caretaker due to the paucity of volunteers from either the SWA Board as well as non board members. Additionally, it is not immediately clear how maintaining the cabin squares with the SWA's stated mission of conservation activities for the Swatara Creek. On a motion by Adams and a second by Folmer, it was decided to explore the possibility of finding another entity, or entities, separately or jointly, to assume stewardship for the cabin. Canner will contact the Swatara Park's manager, Courtney Troutman, to inform her of our hope to find another group to maintain the cabin.

Swatara Water Trail:

3D mapping: Canner reported she put in an application with the Kittatinny Ridge Conservation for a mini grant.

Emrich Launch: There was no new report.

Pine Grove Launch: Canner reported that she had contacted a representative from the Pine Grove Fish & Game, who is responsible for the land where the launch is located, but as of the meeting date had not yet had a response

Sojourn 2023: A brief discussion was held concerning the format for this year's sojourn with the following tentative suggestions: a) that it be a one day float on the first Saturday in May (i.e. May 6th); b) that it be somewhere on the upper part of the trail upstream of the SWA Park. Adams volunteered to flesh out more of the details prior to the

December meeting. Also, as no progress has been made concerning insurance coverage for on-water liability with our current agent, by consensus it was decided to search for a new company to supply an underwriter.

Other Business:

Canner shared that in October there were four tree plantings in and around the Swatara Creek watershed where some 420 trees were planted.

Canner and Adams recently met with Jon Schach, Board President of The Lebanon Valley Conservancy. As there are overlapping areas of concern and activities, they expressed the importance of keeping an ongoing dialogue between the two groups, as well as with the Manada Conservancy, and partner together whenever and wherever possible.

New Board member:

Michael Ohlin expressed a desire to be on the SWA Board. Michael is a recent graduate from the Pennsylvania State University with a degree in Marketing and has recently taken employment with a local bank. He has worked with Cocoa Kayaks doing float trips on the Swatara Creek and has participated in past SWA projects including the installation of the floating dock at the SWA Park launch. With a motion by Adams and a second by Folmer, Michael was elected to the Board of Directors.

Closing/Adjournment: Canner requested members to come to the January meeting with suggestions for fund raiser activities. The meeting was adjourned at 8:35 p.m. The next meeting was scheduled for 7:00 p.m. on Tuesday, December 6th via Zoom. NOTE NEW DAY AND TIME !! Canner will send out the link and the agenda prior to the meeting.

Minutes submitted by Fred Folmer, Board Secretary

Swatara Watershed Association Board Meeting
Meeting Minutes December 6, 2022

Call to Order/ Attendance: President Canner called the virtual meeting to order via Google Meet at 7:01 p.m. Board members present were Bethany Canner, Mike Adams, Jack Stouffer, Michael Ohlin, and Fred Folmer. Also in attendance was Past President Jo Ellen Litz. There were no other persons present.

Approval of Minutes: On a motion by Adams and a second by Stouffer, the Board meeting minutes from Wednesday, November 2, 2022 were approved as submitted.

Finance: The Treasurer's report for November 2022 was not received by meeting time but will be subject to audit.

Canner submitted invoices for reimbursement. They were for 5 months of water testing @ \$34.00 per month (\$170.00) and 2 canoe registrations @ \$24.00 each (\$48.00) for a total of \$218.00. On a motion by Folmer and a second by Adams, the reimbursement request was approved.

Business Items

Swatara Watershed Park:

Tree removal: Canner informed the board that Good's Tree and Lawn Care volunteered, pro bono, to remove some dead trees. They will fell the trees and let them lie where they fall and the SWA will then section the logs for campground firewood.

Trail Creation: Adams and Ohlin will meet at the SWA Park on the afternoon of Sunday, December 11, 2022 to begin marking the initial location of a hiking trail through the unused park section downstream of campsite #1.

Bordner Cabin:

Porch Railing and Floor Repair: Folmer reported that he has prepared the materials necessary to replace the missing pieces of the porch railing. He

informed the Board he is still searching to source the type of lumber needed to replace some sections of the flooring inside the cabin. He added that he was waiting for the end of the rifle hunting season before going to the cabin to make repairs.

Lease Renewal/DCNR Discussion: Canner reported having a discussion with Swatara State Park Manager Courtney Troutman that since the current lease signed in 2015 appointing the SWA as caretakers of the Bordner Cabin, DCNR has no other plans or actions, pro or con, regarding the cabin. The current lease runs until 2025. Litz suggested we begin preparing for the lease renewal. She volunteered to set up a virtual meeting with retired DCNR employees who have expressed an interest in preserving the cabin.

Swatara Water Trail:

3D Mapping: SWA will be the recipient of a \$2,500.00 grant from the Kittatinny Ridge Conservation/Audubon to make a three dimensional map of the entire water trail. Also, American Water Company has expressed an interest in providing \$500.00 for water quality monitoring to be done in conjunction with the mapping.

Pine Grove Launch: On November 16, 2022 Canner and Adams met with Bill Hall, a representative from the Pine Grove Fish and Game Association. The PGFGA is the entity which owns the land where the Pine Grove launch is located. A preliminary discussion was held to establish a framework to improve the parking and public access to that launch.

PA Water Trail Managers: On November 19, 2022, Canner and Adams attended a meeting of the PA Water Trail Managers. One of their business items was to formalize the definition of an access point. Part of that definition is that to be a bona fide access point, and qualify to be listed on an official state map, the launch must be either publicly owned or have an easement which allows for public access. Of all the launches on the Swatara Water Trail, only two do not meet those requirements: the Pine Grove launch in Schuylkill County and the launch on the Emrick property in Lebanon County. However, those access points will still be printed on the SWA's water trail maps.

Swatara Sojourn: There was no new discussion.

Other Business Items:

The Lebanon Valley & Manada Conservancies: Interest was again expressed in partnering with these organizations where there is an overlapping mission.

Tap Talks: Canner informed the board that the Watershed Stewards have had informative speakers on conservation topics at breweries. There was a brief discussion that SWA might do something similar at one or more of the area's local breweries.

Tree Planting: Canner requested suggestions for spring tree planting locations.

Potential Volunteers: Ohlin shared the possibility that the firm where he is employed, Jonestown Bank & Trust, might be able to provide volunteers for an SWA project. They have a policy which encourages employees to contribute time and service to local organizations.

Fundraising: Folmer suggested that a mailing be sent out requesting donations be made to the SWA to support conservation projects. He inquired if there is a list of SWA members or others who might be amenable to that end. Canner and Litz will search for such a list. Folmer also suggested that having a separate membership secretary would be desirable to keep track of members and annual dues.

250th Anniversary of USA: Litz inquired if the SWA would want to do something to celebrate the upcoming 250th year, in 2026, of the formation of the United States. She suggested the SWA do something to highlight the history and importance of the Swatara Creek.

Adjournment: The meeting was adjourned at 8:15 p.m. The next meeting was scheduled for Tuesday, January 3, 2023 at 7:00 p.m. via Google Meet/Zoom.

Minutes submitted by Fred Folmer

Recording Secretary to the Board of Directors.